

JHALDA MUNICIPALITY OFFICE

ঝালদা পৌরসভার কার্যালয়

P.O. – Jhalda, Dist – Purulia

☎ 03254 - 25521

Memo No 224 / Adm./J.M.

Date: 03 / 08 / 2021

ADVERTISEMENT

Applications are invited in the following Posts in Jhalda Municipality under DAY-NULM Programme. Last Date of receiving application is 20/08/2021 till 03:00 p.m. Selection procedure would be made on the basis of Written Test followed by Viva-Voce. Please follow up Municipal Website www.jhaldamunicipality.com and Municipality Notice Board for Application Form and detailed information.

Sl. No.	Post	No. of Vacancy	Educational Qualification	Desirable Qualification	Age	Experience	Remuneration	Period
1	Community Organizer (C.O.)	01	10+2 Pass	Proficiency in MS-Office (Word, Excel, Powerpoint etc.)	18-40 years as on 01/01/2021	3-5 years working experience on social development	Rs. 10,000/- per month (all inclusive)	01 Year Contractual Basis and subject to renewal.
2	Dealing Assistant cum Data Entry Operator (DA-cum-DEO)	01	10+2 Pass and at least 6 months course in Basic Computer	Proficiency in Internet Operation, MS-Office (Word, Excel, Powerpoint etc.)	18-40 years as on 01/01/2021	2 years working experience in Data Entry in Govt. Society, Firm etc.	Rs. 12,000/- per month (all inclusive)	01 Year Contractual Basis and subject to renewal.



[Signature]
03/08/21
Chairperson
Board of Administrators
Jhalda Municipality